

# Magic Inclusive Project Pilot Award Scheme

## Application Guidelines

### Introduction

The Magic Inclusive Project Pilot Award Scheme (the “Award”), managed by Arts with the Disabled Association Hong Kong (ADAHK), aims to support undergraduate and postgraduate students of the Hong Kong Academy for Performing Arts (HKAPA) in developing projects that:

1. Promote arts for everyone; and/ or
2. Foster inclusiveness through the arts to build a caring society.

Application for the Award is open to HKAPA students through its Centre for General Education and Research.

### Eligibility

Applications are welcome from current undergraduate or postgraduate students at the HKAPA. Each applicant can only submit one application in each round of call for proposals.

Applicant(s) should be:

- Student(s) enrolled in an undergraduate (BFA or BMus) or postgraduate (MA, MFA or MMus) programme in HKAPA who plans to undertake a project to meet the academic requirements of a credit-bearing course; and
- Recommended by a HKAPA faculty member who is the supervisor of the project.

### The Award

The size of the award for successful projects varies. A selected project may be granted an award of up to HK\$25,000. The total value of the Award is HK\$50,000 for the Academic Year 2024/2025.

## **The Selection Panel**

A Magic Inclusive Project Pilot Award Scheme Selection Panel shall be established to consider applications and to decide on the grant of award.

The Selection Panel shall be composed of:

- 1-2 representative(s) from ADAHK; and
- 1-2 faculty representative(s) from HKAPA

## **Selection Criteria**

All applications will be duly considered by the Selection Panel. Shortlisting will be based on the merits of each written proposal.

Shortlisted applicants will be invited to give an oral presentation before the Selection Panel.

The Selection Panel will consider and make the final decision according to the following criteria:

- Commitment to diversity and inclusion;
- Relevance to the objectives of the Award;
- Partnership with stakeholders;
- Feasibility and potential of sustainability of the proposed project;
- Documentation and evaluation
- Presentation and interview performance.

The Selection Panel shall decide the amount of the award for a successful project.

## **Project Duration**

The proposed project shall be conducted and completed within Semester 2 of the Academic Year 2024/25 at HKAPA (Between February and June 2025).

## **Submission of Applications**

Applicants shall complete the application form in English.

Additional and supplementary information such as photos, videos or audio files may be submitted in digital forms (links to web drive), together with the application form.

If additional and supplementary materials are not in English, please provide a synopsis in English.

All applications shall be submitted to the Centre for General Education and Research, HKAPA via email: [par@hkapa.edu](mailto:par@hkapa.edu) on or before 30 December 2024.

## Application and Project Timeline

For projects to be carried out in the Academic Year 2024/25:

Deadline for application submission	30 December 2024
Presentations and interviews for shortlisted candidates	By 17 January 2025
Notification of successful grants	7 February 2025
Latest date of completion of awarded projects	14 June 2025
Deadline for submission of final project reports and financial reports	30 June 2025

## Copyrights

By submitting the application, each applicant agrees to authorise HKAPA, ADAHK and Hong Kong Disneyland to duplicate, archive, distribute and use the submitted materials for processing the application, assessment, and for the purpose of advocating through public education the causes of arts for everyone and/or inclusiveness through the arts.

Each applicant should ensure that permissions from copyright owners are granted if copyrighted materials are used in their proposed projects.

## Personal data

Each applicant authorises the HKAPA, ADAHK and the Hong Kong Disneyland to use their personal data for the purpose of processing the application, assessment, and administration of the proposed project. Personal data is handled in accordance with the provisions of the Personal Data (Privacy) Ordinance Cap.486 of the Laws of the Hong Kong Special Administrative Region.